

RECORD OF PROCEEDINGS

Minutes of **PARKWAY LOCAL BOARD OF EDUCATION** Meeting Regular Meeting, June 13, 2017

- A. The meeting was called to order at 6:30 p.m. in the Community Room by President Tom Lyons.
- B. Members present were Jeff Armstrong, Melissa Burtch, Tom Lyons, Matt Swygart and Ryan Thompson.
- C. Nonmembers present were Tom Stankard, Megan Fokine, Tim Fokine, Alexis Line, Katie Kraner, Barb Shellabarger, Barry Peel, Tal Bates, Mark Esselstein, Brian Woods, Brian Fortkamp, Treas. Debra Pierce and Supt. Gregory Puthoff.
- D. RESOLUTION NO. 1706001
Moved by Thompson and seconded by Burtch the agenda be approved as presented.
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.
- E. RECOGNITION OF VISITORS
1. Reception of Public
 2. Middle School Staff-Lego League Presentation by Barb Shellabarger, Barry Peel and Katie Kraner
 3. Megan Fokine asked Board to review bullying policy and procedures.
- F. RESOLUTION NO. 1706002
Moved by Armstrong and seconded by Thompson the Board hire Mrs. Jeanne Osterfeld as Superintendent beginning August 1, 2017 for a two-year period with benefits as listed on the contract. Additionally approve training days prior to August 1, 2017 on an as-needed basis at a per diem rate based on her initial annual salary amount of \$94,500.
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.
- G. RESOLUTION NO. 1706003
Moved by Swygart and seconded by Burtch the Board pursuant to Ohio Revised Code Section 121.22 adjourn to executive session for the express purpose of discussing the Appointment or Evaluation, Employment and Compensation of Personnel.
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.
- Time: 7:12 p.m. Return to Regular Session: 9:46 p.m.
- H. RESOLUTION NO. 1706004
Moved by Swygart and seconded by Burtch to amend wording of next item to approve a contract for Mrs. Debra Pierce as Treasurer beginning August 1, 2017 for a three year period with an increase in salary of 0% for the 2017-18 school year with an increase in benefits as listed on the contract.
Vote: Armstrong, no; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 4-1.

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- I. RESOLUTION NO. 1706005
Moved by Swygart and seconded by Thompson the Board approve a contract for Mrs. Debra Pierce as Treasurer beginning August 1, 2017 for a three year period with an increase in salary of 0% for the 2017-18 school year with an increase in benefits as listed on the contract.
Vote: Armstrong, no; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 4-1.
- J. RESOLUTIN NO. 1706006
Moved by Armstrong and seconded by Burtch the Board approve a contract for Mr. Brian Woods as Middle School Principal beginning August 1, 2017 for a three-year period with an increase in salary of 2% for the 2017-18 school year with benefits as listed on the contract.
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.
- K. RESOLUTIN NO. 176007
Moved by Burtch and seconded by Thompson the Board approve an increase in salary for the High School Principal of 2% for the 2017-18 school year with benefits as listed on the contract.
Vote: Armstrong, no; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 4-1.
- L. RESOLUTIN NO. 176008
Moved by Thompson and seconded by Swygart the Board approve an increase in salary for the Elementary School Principal of 2% for the 2017-18 school year with benefits as listed on the contract.
Vote: Armstrong, no; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 4-1.
- M. RESOLUTIN NO. 176009
Moved by Thompson and seconded by Burtch the Board approve an increase in salary for the Technology Coordinator of 2% for the 2017-18 school year with benefits as listed on the contract.
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.
- N. RESOLUTIN NO. 176010
Moved by Swygart and seconded by Thompson the Board approve an increase in salary for the Maintenance Supervisor of 2% for the 2017-18 school year with benefits as listed on the contract.
Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.
- O. RESOLUTION NO. 1706011
Moved by Armstrong and seconded by Thompson the following Treasurer's Consent Items be approved as presented:
- a. Approve the following meeting minutes:

May 9, 2017	Regular Meeting
May 16, 2017	Special Meeting

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- b. Approve the Treasurer's Report and Payment of Bills as presented.
 - c. Renew fleet, liability and property insurance with Ohio School Plan for the 2017-18 fiscal year.
 - d. Approve adjustment to FY17 Permanent Appropriations as presented.
 - e. Approve the Five Year Forecast as presented.
- Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.

P. ADMINISTRATIVE REPORTS

Administrative Reports are included in supplemental minutes.

Q. SUPERINTENDENT'S REPORT

- 1. Transportation Coordinator Duties

R. RESOLUTION NO. 1706012

Moved by Thompson and seconded by Burtch the following Superintendent Consent Items be approved at presented:

- a. Approve membership with the West Central Ohio Assistive Technology Center for the 2017-18 school year at a rate of \$900.
- b. Approve a resolution authorizing termination of membership in the regional council of governments known as the Mercer County Local Professional Development Committee as per attached.
- c. Approve membership in the Ohio High School Athletic Association for the 2017-18 school year. Membership is for grades seven through twelve.
- d. Approve the attached list of open enrollment students for the 2017-18 school year and any future open enrollment student(s) who meet current open enrollment guidelines.
- e. Approve the following extended service days for the 2017-18 school year:

Joseph Falk	HS/MS Media Center	6 Days
Julia Clark	Vocational Consumer Science	5 Days
Mickey McConahay	HS Guidance	15 Days
Lisa Ontrop	MS Guidance	6 Days
Alan Post	Vocational Agriculture	60 Days
Ryan Twigg	Band Director	30 Days
Abbie Hathaway	ES Media Center	6 Days
- f. Approve Reinhard Dairy Products, LLC to supply the dairy products to the food service program for the 2017-18 school year.
- g. Approve Aunt Millie's Bakeries to supply the bread products to the food service program for the 2017-18 school year.
- h. Approve hiring Adam Long as summer technology help at a rate of \$9.75 per hour. Hours will not exceed 24 per week.
- i. Approve hiring Andrew Baughman as summer technology help at a rate of \$9.75 per hour. Hours will not exceed 24 per week.
- j. Approve hiring Kevin Browning as summer technology help at a rate of \$21 per hour. Total hours will not exceed 100 hours.
- k. Approve hiring Curtis Hamrick as summer technology help at a rate of \$21 per hour. Total hours will not exceed 100 hours.

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- l. Approve hiring a maximum of three adults for summer maintenance help at a rate of \$9.75 per hour. Total hours will not exceed 90 hours per week.
- m. Approve hiring a maximum of two students for summer maintenance help at minimum wage rate. Total hours will not exceed 300 hours in an eight-week period.
- n. Approve the revised effective retirement date of Jim Hamilton to June 1, 2017.
- o. Approve the overnight fieldtrip request of Mr. Post to Carrolton, OH June 26, 2017 through June 30, 2017 to attend FFA Camp Muskingum. The trip will include approximately six students.
- p. Approve the overnight fieldtrip request of Mr. Jordan Henkle to Findlay, OH July 14, 2017 through July 15, 2017 to attend volleyball camp. The trip will include approximately 12 students.
- q. Approve a \$2500 stipend to Nicholas Steinke as Bus Supervisor for the 2017-18 school year.
- r. Approve the Clinical Affiliation Agreement between Northwest State Community College and Parkway Local Schools as per attached.
- s. Accept the resignation of Shawn Jones as a cafeteria worker effective immediately following the 2016-17 school year.
- t. Allow the establishment of a classified sick leave bank that may be used in catastrophic situations when classified staff members exhaust their accumulated leave. Initially the bank will consist of up to five donated sick days per classified staff member. Thereafter donations will be limited to three per year. Distribution of sick leave from the bank will be based on approval by a sick leave bank committee.
- u. Approve the new, revised and replacement policies as provided by NEOLA:

NEW

5111.03	Children and Youth in Foster Care
8300	Continuity of Organizational Operations Plan
8305	Information Security

REPLACEMENT

5111.01	Homeless Students
6700	Fair Labor Standards Act (FSLA)

REVISED

0150	Organization
2430	District-Sponsored Clubs and Activities
2430.02	Participation of Community/Stem School Students in Extra-Curricular Activities
2431	Interscholastic Athletics
2461	Recording of District Meetings Involving Students and/or Parents
2623	Student Assessment and Academic Intervention Services
3120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
3217	Weapons
3220	Standards-Based Teacher Evaluation
4217	Weapons
5111	Eligibility of Resident/Nonresident Students
5200	Attendance
5460	Graduation Requirements

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5610	Removal, Suspension, Expulsion and Permanent Exclusion of Students
5630.01	Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion
6320	Purchases
6423	Use of Credit Cards
7217	Weapons
8210	School Calendar
8310	Public Records
8320	Personnel Files
8330	Student Records
8452	Automated External Defibrillators (AED)
8500	Food Service
8510	Wellness
9270	Equivalent Education Outside the Schools and Participation in Extra-Curricular for Students not enrolled in the District

ALL SUPPLEMENTAL CONTRACTS ARE ISSUED WITH THE NOTATION THAT THEY ARE PER THE ADOPTED SALARY SCHEDULE AND ARE AUTOMATICALLY NON-RENEWED AT THE END OF THE RESPECTIVE SCHOOL YEAR. INITIAL EMPLOYMENT IS CONTINGENT UPON A SATISFACTORY BCI&I & FBI REPORT, POSSESSING OR OBTAINING, IN A TIMELY MANNER, ANY NECESSARY CERTIFICATION REQUIRED BY THE POSITION AND AN ADEQUATE NUMBER OF PARTICIPANTS.

- v. Approve Dennis Hockett as Transportation Coordinator at a rate of \$9,000 for the 2017-18 school year.

Vote: Armstrong, no; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 4-1.

S. RESOLUTION NO. 1706013

Moved by Thompson and seconded by Swygart the Board approve the Athletic Director job description as presented.

Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.

T. RESOLUTION NO. 1706014

Moved by Armstrong and seconded by Swygart the Board approve a one year limited teaching contract to Alexis Line. Ms. Line will at the Bachelor's Degree Level with one year experience.

Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.

U. RESOLUTIN NO. 1706015

Moved by Thompson and seconded by Burtch the Board approve a one year limited teaching contract to Amber Swander. Ms. Swander will be at the Bachelor's Degree Level with no experience.

Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.

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V. RESOLUTION NO. 1706016

Moved by Thompson and seconded by Armstrong the meeting be adjourned.

Vote: Armstrong, yes; Burtch, yes; Lyons, yes; Swygart, yes; Thompson, yes. The motion carried 5-0.

Time: 10:25 p.m.

SIGNED _____

ATTEST _____